



# WAYEB Newsletter

European Association of Mayanists

Number 14, 15 November 2007

Dear Wayeberos,

please, find in this newsletter the agenda for the General Assembly 2007. I look forward to seeing many of you in Switzerland in December.

Best regards,

Frauke Sachse

Contents

1. New Members
2. Agenda of General Assembly 2007

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## 1. NEW MEMBERS

Please, give a very warm welcome to our new members:

Yan Daniel Geoffroy, Germany  
Stefan Permanto, Sweden  
Ségolène Michaud, France

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## 2. AGENDA OF GENERAL ASSEMBLY 2007

The General Assembly will be held during the 12th EMC 2007 in Geneva.

Date: **Thursday, 6 December 2007**

Time: **4.30 – 7.00 pm**

Location: **Maison des associations, Rue des savoises 15,  
1205 Genève, Room Zasi Sadou, UG**

All Wayeb members – active, supporting and sponsoring members – are cordially invited to attend. However, only Active members who have paid their membership fee 2007 by the date of the GA will have a vote.

Active members who are unable to attend are requested to send a procuration to another active Wayeb member. If you do not care who is voting for you, or if you do not know who to send your procuration to, please send me a blank procuration addressed "To whom it may concern" followed by a line "I hereby give my vote at the Wayeb General Assembly 2006 to ( )". This concerns only Active Members who have paid their Membership Fees 2007.

Please, refer to the next page to take a look at this year's Agenda. Active members who hold a vote are also asked to familiarize themselves with the reports appended to the Agenda.

Active members who want to apply for a post in the Administrative Council are asked to send me an application by November, 29th. The application will be voted upon by the General Assembly.

All members are invited to send me further suggestions for the Agenda, which may be added under Variaie and may be dealt with during the GA, if time allows.

## **AGENDA**

### for **WAYEB GENERAL ASSEMBLY**

to be held  
on

**Thursday,  
6 December 2007  
4.30 - 7 pm**

at

Maison des associations, Rue des savoises 15,  
1205 Genève, Room Zasi Sadou, UG

1. EMC update; report from Conference Board (Geneviève Le Fort and Frauke Sachse)
  - Decisions about future EMCs:
    - o 13th EMC 2008 – Paris
    - o 14th EMC 2009 – Cracow
    - o options for 15th EMC 2010
  - Change of EMC Regulations (see Appendix 1)
  - Finances and general issues
2. EMC-Proceedings Publications (Frauke Sachse and all involved)
  - current situation
    - o 8th EMC 2003 – Madrid
    - o state of editing process of 10<sup>th</sup> EMC 2005 – Leiden, 11th EMC 2006 – Malmö
    - o situation about 6<sup>th</sup> EMC 2001 – Hamburg
  - Saurwein
    - o situation of publishing and distribution
    - o Saurwein store
3. Active Member Status (Frauke Sachse)
  - discussion and decision (see Appendix 2)
4. Wayeb Website (Sven Gronemeyer)
  - see Appendix 3
5. Finances Report (Christian Prager)
  - see Appendix 4
6. Elections
  - Administrative Council
    - o Note: Active members who wish to run for the Administrative Council 2008, need to apply in written form (email) to the Wayeb president until the 29th of November. Applications will be decided upon by vote in the General Assembly.
  - Account Auditors
  - Academic Adviser for Conference Board
7. Variaie
  - latest status on Maudslay Project (Rogelio Valencia)

## Appendix 1

### Additions to EMC-Regulations (Frauke Sachse)

Based on the decisions at the last General Assembly and the experiences of last year's work in the Conference Board, we suggest the following changes:

#### **S3 Conference Board**

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3.2. The Conference Board consists of three constituents as follows:

1. A delegation from the Council of Active members. Active members who are interested in taking responsibility within the Conference Board or who may have been selected by their National delegations shall apply to the Administrative Council of Wayeb by sending a request to the president. The delegates are appointed by the Administrative Council for a period of two years. After this period a delegate may apply again. The Administrative Council selects among the applicants on the basis of the following criteria:
  - a. Number: The total number of delegates may not exceed seven in order to keep decision-making procedures manageable.
  - b. Nationality: A minimum of three different nationalities should be represented in the Board at all times. Active members who apply as national delegates shall be given preference.
  - c. Motivation: Personal motivation and experience as well as prior activities within the Board or Wayeb will be regarded in the selection of delegates.
2. The founding members (Laura Van Broekhoven, Philippe de Carlos, Alfonso Lacadena, Geneviève Le Fort-Werthmüller, Christian Prager and Frauke Sachse) supply the board with one delegate. They rotate every two years although individual members can be skipped, if they wish so for personal reasons.
3. The board includes an academic adviser, i.e. a scholar actively involved in current Maya research either with university affiliation or with active participation in several research projects, and preferably a European active WAYEB member with Ph.D. The academic advisor is elected by the General Assembly for a period of 5 years and is eligible for re-election; if the academic adviser does not comply with their obligations, the General Assembly can ask for dismissal and the election of a new adviser.

Filling a position in one of these posts requires individual active membership for at least one-year (see Statutes).

The composition of the Conference Board as pointed out above allows for a Board that is fully functioning at all time. Apart from the election of the academic adviser every 5 years, the General Assembly is not required to control the Conference Board.

The amount and form of participation of the national delegations will be subject to their own involvement and responsibility, i.e. they may elect delegates subject to their own conditions. Unless the national delegations provide the Administrative Council with elected candidates for the Conference Board, active members will be appointed on the basis of personal motivation only.

The proper functioning of the Conference Board itself is controlled by the president of WAYEB. The Conference Board is responsible for informing the president about its decisions. The president of WAYEB himself/herself may concurrently be part of the Conference Board.

3.3. Communicative functions within the Conference Board:

3.3.1. The Conference Board is "activated" in January of every second year starting in 2002. Active members who want to become delegates are invited to send their applications to the Administrative Council, respectively the Wayeb president until 31 December.

3.3.2. The distribution of responsibility for the various functions within the Conference Board, i.e. contact between institution and Board, correspondences, Call-for-Papers (see §7), etc. will then be decided upon. The members of the Conference Board shall nominate a speaker who will represent the Board.

**\* \* \* \* NEW SECTION:**

### **3.4 Workshop Organisation within the Conference Board**

**The Conference Board will appoint a Workshop Working Group that is responsible for organising the EMC Workshops and selecting the Workshop Tutors. A minimum of two members from the Conference Board should be part of the Workshop Working Group; the Workshop Working Group may however include all members of the Conference Board. All decisions involving finances (i.e. number of workshops, selection of tutors, involving travel and accommodation fees) need to be accepted by the Conference Board.**

**\* \* \* \***

## **§4 Applications**

4.1. Institutions who want to host the European Maya Conference send their application to the Conference Board. The applications should reach WAYEB preferably two years before the conference will take place.

4.1.1. The official deadline for applications to reach WAYEB is 30 January of the year before the conference applied for, provided that the conference is continuing to be held in autumn/winter time [i.e. for a conference taking place in autumn/winter 2004, the application has to reach WAYEB by 30 January 2003].

4.1.2. Ideally, the hosting institution should be informed about the confirmation one and a half years (1,5 years) before the event, so that they will be given sufficient time for the organization. That is, for a conference scheduled in autumn/winter the decision as to where a conference will be hosted is due by 31 May of the year before [e.g. a conference hosted in autumn/winter 2004 should be confirmed by 31 May 2003].

4.1.3. If no applications reach WAYEB, these deadlines become obsolete. In this case it will be the responsibility of the Conference Board to find a hosting institution. Schedules and deadlines (for Call-for-Papers) will then individually be decided by the Conference Board.

**\* \* \* \* NEW SECTION**

**4.1.4 WAYEB is not bound to the deadlines given above. The Conference Board may decide on a hosting institution for a specific event several years in advance.**

**\* \* \* \***

4.2. The following institutions can apply: universities, museums, other institutions with academic background or associations. The institutions applying should be able to present the adequate infrastructure and should be able to access certain means of funding.

## Appendix 2

### Active Membership (Frauke Sachse)

There has been confusion about the category of Active Membership among Wayeb Members. Active Members are those who are actively involved in posts and projects and who have a vote in the General Assembly. This also involves the responsibility to attend the General Assembly.

In our online registration system, we included the option for "Active Membership Registration" by which Supporting members could apply for Active Membership simply by clicking a different button. The granting of Active Member Status was still a decision of the Wayeb Board, and in some cases we have granted Active Member Status, in others we have not and simply registered the member again as Supporting. In the past year, there has been an increasing number of member registering as "Active Members", while at the same time Wayeb is experiencing a decline in involvement and activity from its active members.

### 1. Change of Active Member Application Procedure

The Wayeb Board would like to simplify the online registration process in the following way:

There will be only three membership options in the "Renew your membership"-template: Supporting, Sponsoring, and Active. The option of "Active Membership Registration" (= online application for Active Membership) will be deleted. Supporting/Sponsoring members will not be able to (mistakenly) register as Active Members.

The procedure for Active Member Application will follow as indicated in our Internal Regulations I:

#### "§ 4 Admission

##### Practical Details for Registration

active membership is granted upon application to and approval by the Board. To become an active member and participate in the statutory activities of the Association, a member must first be supporting or sponsoring for a full year (starting in January), during which he/she is expected to familiarise him/herself with the Statutes and Internal Regulations and demonstrate his/her interest in participating actively in the running of the Association. He or she then informs the Board of his/her wish to become an active member, specifying if necessary his/her motivations. The Board usually makes scholarly and academic interest or any other kind of demonstrable active involvement in the field a prerequisite to active member status. The Board replies in written form and if the application is accepted, a photocopy of the passport or identity card must be presented. Europeans with dual citizenship, or who live abroad, belong to the national delegation of the country where they have residency; for these members, a certificate of residency must be presented."

The Membership Renewal page will include a note that those Supporting/Sponsoring members who wish to become Active members are invited to send a letter of application to the Wayeb president including a statement of motivation and/or proposal for active involvement.

It is suggested that Active Member Status is mainly gained through activity – those members who are active within Wayeb (conference organisation – including future EMC-organisation, involvement in Workshops organisation/tutoring, involvement in proceedings publications, involvement in website maintenance etc.) can be given active member status by the Wayeb Board even without prior application.

**All current Active Members** (including those who have registered online and have been granted Active Member status) are **not affected** by this change back to the old system. All those members whose active membership application is pending are invited to re-apply by written statement.

## 2. Loss of Active Member Status

As mentioned above, we are facing a decline of active involvement from our Active Members. The Wayeb Board would like to propose that Active members who do not comply with their responsibilities, i.e. who do not attend the General Assembly without sending excuse and/or procuracy, may lose their Active Member status upon decision by the Wayeb Board, if they are not involved in any other Wayeb activity (conference organisation, involvement in Workshops organisation/tutoring, involvement in proceedings publications, involvement in website maintenance, etc.) which justifies their status.

**Important Note:** not having Active Member Status does not mean that somebody is not a Wayeb member. Most Wayeb members are Supporting Members. They can attend the General Assembly and even be involved in projects, if they wish so. There is however no point in having an Active status, if that status is not made use of by applying for positions or simply casting a vote at the General Assembly. Non-active Active Members (i.e. those who do not come to the GA or send a procuracy) slow down the decision-making process within the Association, as deliberations needs the vote of 50% of all active members (see Statutes).

## Appendix 3

Website Report  
(Sven Gronemeyer)

### 1. Finished Tasks and Running Activities

#### 1.1 Content Management

Content management processes from 2007 included mainly the announcement of the Geneva conference including the setup of the registration application. Furthermore, several new sections have been established, as for example the Wayeb Photo Gallery. Numerous documents (e-texts, drawings) have been added.

#### 1.2 Applications

Additional applications have been developed / integrated during 2007.

As announced for the 2006 GA in Malmö, a Wiki as a Maya(nist) encyclopedia has been installed and setup with sample content. The Wiki is reachable by <http://wiki.wayeb.org>. The intent of the Wiki to provide a user driven source of information, to actively attend the Wayeb community, strengthen the Wayeb website experience, and to increase the amount of returning visitors. The platform is open source Wikimedia. The Wiki is still in test phase, but is planned to be made public as soon as a certain amount of articles is available, but without a definite timeline.

An initial concept of the Online Saurwein store has been setup with all of their publications. The intention is to replace the current static Saurwein section by an e-commerce driven application and to order online by credit card payment. A fallback solution for customers without a credit card will additionally be provided. The store will create more traffic for the Wayeb website itself and increases the amount of returning visitors, as it is part of the strategic partnership between Saurwein and Wayeb. The application is generated by GS Shopbuilder Software, but has been customised to fit Wayeb's needs. The store is still beta in certain functionalities and needs further refinement of content to be actioned by Saurwein. Publishing of the final version of the store is planned for Q2 2008.

The static contents for the Events Calendar that used to be managed by the webmaster have been replaced by a site-internal application. User input generates standardised database entries that can be published on the website once approved. The new Events Calendar uses a similar programming as the Who's Who section introduced in 2006. The intent is to provide an up-to-date Calendar and should attract museums and institutions to the Wayeb website and enable a greater recognition as a scholarly platform. The application is self-developed. Minor bugs still persist, but do not inflict the general user experience.

#### 1.3 Facelift / Styleguide Phase 1

A subtle facelift has been conducted to push the Wayeb website to a modern look and feel. Wayeb doesn't want to replicate the current "Web 2.0" mainstream but follow design principles for a better user experience and for creating a higher visibility for certain contents. Besides minor issues, like highlighthened menu points, "glassy" bullet points and buttons (see EMC button), two different fonts have been introduced. Trebuchet MS is used for main captions, while Tahoma remains the main font for lower headlines and body text. The slightly different fonts create a better distinction between the information layers of a text while keeping the overall appearance of the page calm. Certain information blocks feature a faint texture as a differentiating measure in contrast to other paragraphs.

## 2. Planned Tasks

Above all, an entirely new approach in content display has been introduced. Instead of having long, scrolling pages with a huge amount of information displayed at once, the contents are now summarised in an expandable content tab. When clicking on the tab (the text of each tab is at the same time the main caption of this paragraph), its content rolls out and can be read, another click retracts the content. Thus, page internal anchor links become obsolete. The user sees all main information of a page (paragraph headings) at once and can choose which contents he wants to see and which not. This allows faster navigation and easier information finding and flows. The technique of this new feature is AJAX (Asynchronous JavaScript) and is, in this form, supported by all browsers except Apple's Safari. A workaround disables this specific feature to Mac users, so that they don't have a disadvantage, as well as users who haven't JavaScript activated.

With this Facelift, a definitive styleguide has been introduced for the Wayeb website. It includes a nomenclature for filenames and external application URLs (such as <http://applicationname.wayeb.org>; except the aMember registration application that needs to run via a different path). Furthermore, all pages have been assigned to certain content templates (depending on their use, e.g. "Homepage", "Text", "Conference", "Linklist", etc.). Each template has a distinctive and standardised layout that best fits the actual needs of an easy use. The EMC pages have been added with a standardised logo. As the bar-and-dot numerals have been introduced for the 9th EMC (Bonn 2004) and have been used ever since, it has been decided that the logos will be featured on every EMC page since 2004 and the bar-and-dot style will from now on be used as the primary logo of all EMCs in a standardised format (i.e. red numeral, black "EMC" and "City Year" caption). This applies to all media (online and print) with a special B/W version. The intention is to create recurring visibility of the EMC to the participants, either returning or new, and to strengthen the identity of a European series. Each conference can nevertheless have a secondary logo for the conference (e.g. the Teotihuacan motive for 2004, or the Moon Goddess for 2007). Conference Organisers will need to liaise with the Online team for detailed instructions.

This phase of the facelift is rather in terms of design, but already touches technical aspects. A second phase is planned, but not yet scheduled.

### 2.1 Content Management Processes and Application Integration

Current content management processes will normally continue to be conducted. More applications are thought to be integrated into the website to create more activity and user driven content. Generally, content management should be easier, for both Wayeb and users.

### 2.2 Facelift / Styleguide Phase 2

Phase 2 will include the abandonment of the frame structure of the website (integrating 4 HTML-files into one framing page). Frames are becoming more out of use and do not fit the structural needs of a modern website anymore. Additionally, frames do not grant easy accessibility. The facelift already initiated will be continued in the sense of an ongoing harmonisation of styles. This is important for the second phase that will lead to a structural integration of all parts (i.e. header, menu, content, footer) from frames into one single HTML page. This will also be conducted with a change from normal HTML to dynamic content module integration via PHP includes. This phase has not yet been scheduled.

### 2.3 Content Management System

The final step in the long-term scope of the website development which has already been started by Facelift Phase 1 is the setup of a content management system (CMS). This would require no more HTML or PHP knowledge for normal content management as it is now. This CMS, like Wikimedia is one, could be used as a normal text editor that applies predefined styles to text types (e.g. headlines). Other media (e.g. images) can be added by other modules. The initiated standardisation process is a first step, the planned Facelift Phase 2 would prepare the style and template migration from single

pages into the CMS, and the content migration (i.e. the plain text to which the styles are applied) as well. Momentarily, the Redaxo CMS is favoured, as it is powerful, but simple to setup and use. The migration efforts would be very low for this solution. There is currently no schedule yet for the implementation of a CMS.

Though the long term vision of a CMS built website could be established directly without Facelift Phase 2, it seems favourable to conduct small steps for two reasons. The big leap could turn out more complex as expected and slow down efforts. Secondly, an intermediate phase would give the opportunity to refine the scope and the goals for the CMS implementation and eventually directly consider latest technologies for a smooth integration.

## Appendix 4

Finances Report  
(Christian Prager)

### Report of the Treasurer to the General Assembly of WAYEB - The European Association of Mayanists for the year 2006

Bonn, November 2007

#### Where the money comes from

Total income for 2006 was EUR 10,104.06 down from EUR 11,192.65 in 2005. This was derived as follows:

	2005	2006
Dues (1)	€ 2970.00	€ 2590.00
Other income (2)	€ 3495.53	€ 3639.80
Workshop	€ 4717.50	€ 3782.69
Interest rates	€ 9.62	€ 91.57
<b>TOTAL</b>	<b>€ 11192.65</b>	<b>€ 10104.06</b>

(1) Dues includes active, supporting and sponsoring membership fees

(2) Other income includes donation and book sale. 2005 donation includes symposium fees donated by the organizers of the 2004 Maya conference in Bonn. The 2006 donation includes symposium fees donated by the organizers of the 2006 Maya conference in Malmö. Book sale includes Workshop Books.

(3) Workshop includes workshop revenues paid the participants of the 2005 Workshop in Leiden, and 2006 in Malmö

#### *What happened in 2006*

- Dues income decreased by € 380.00.
- Workshop income decreased by € 934.81

#### Where the money goes

Expenses totaled € 6,165.09 in 2006 compared to € 6,900.61 in 2005.

	2005	2006
Operating costs	€ 226.15	€ 245.89
Website <i>www.wayeb.org</i>	€ 867.56	€ 319.00
Other costs	€ 389.81	€ 122.00
Workshop travel cost	€ 1908.00	€ 1648.82
Workshop accomodation	€ 2767.00	€ 3443.63
Workshop books	€ 579.15	€ 315.75
Workshop copies	€ 112.94	
Workshop other expenses	€ 50.00	€ 70.00
<b>TOTAL</b>	<b>€ 6900.61</b>	<b>€ 6165.09</b>

Operating cost includes administrative costs, bank charges, credit card costs, and paypal costs.

Workshop cost includes: travel costs for tutors, accomodation costs for tutors; printing and binding of workshop book, introductory book for beginners; workshop materials (scissors, papers, copies)

**WAYEB**  
**Income and expenditure 2006**

For the Year Ended in December 31

**Income**

Annual membership fees		€ 2590.00	
Other income (symposium)		€ 3639,80	
Interest rates		€ 91.57	
Workshop fees Malmö	€ 3782.69	€ 3782.69	<b>€10104.06</b>

**Expenditure**

Bank & credit card charges		€ 245.89	
Other costs		€ 122.00	
Website <a href="http://www.wayeb.org">www.wayeb.org</a>		€ 319.00	
Workshop travel cost	€ 1648.82		
Workshop accommodation	€ 3443.63		
Workshop books etc.	€ 315.75		
Workshop other expenses	€ <u>70.00</u>		<b>€ 6165.09</b>
	-1695.51		

**Statement of Activities**

Revenue	€ 10104.06
Expenses	€ <u>6165.09</u>
Balance per 31.12.2006	€ 3938.97

Credit per 1.1.2006	€ 14075.95
Balance per 31.12.2006	€ <u>3938.97</u>
Credit per 31.12.2006	€ 18014.92

**BALANCE PER 31.12.06**

Accrued assets		Liabilities	
• Fortis Banque	€ 17825.62	• Amount carried forward to 2006	€ 18014.92
• Paypal	€ 189.30		
<b>TOTAL</b>	<b>€ 18014.92</b>	<b>TOTAL</b>	<b>€ 18014.92</b>

Workshop Finances 2003-2006

	<b>2003</b>	<b>2004</b>	<b>2005</b>	<b>2006</b>
Workshop revenues	€ 1820.00	€ 4030.00	€ 4717.50	€ 3782.69
<b>TOTAL revenues</b>	<b>€ 1820.00</b>	<b>€ 4030.00</b>	<b>€ 4717.50</b>	<b>€ 3782.69</b>
Workshop: travel cost	€ 405.90	€ 877.25	€ 1908.00	€ 1648.82
Workshop: accomodation	€ 432.00	€ 812.00	€ 2767.00	€ 3443.63
Workshop: books	€ 503.33	€ 778.84	€ 579.15	€ 315.75
Workshop: copies	€ 92.92	€ 96.43	€ 112.94	
Workshop: other expenses	€ 72.29	€ 285.14	€ 50.00	€ 70.00
<b>TOTAL expenses</b>	<b>€ 1506.44</b>	<b>€ 2849.66</b>	<b>€ 5417.09</b>	<b>€ 5478.20</b>
<b>BALANCE / DEFICIT (-)</b>	<b>€ 313.56</b>	<b>€ 1180.34</b>	<b>- € 699.59</b>	<b>- € 1695.51</b>
RESERVE ASSETS FOR WORKSHOP BUDGET	€ 313.56	€ 1493.90	€ 794.31	- € 901.20

Comment

Workshop deficit in 2005 and 2006 is covered by 1) a surplus of assets generated in the previous years 2003 and 2004, and 2) other income (donations) carried in 2005 and 2006.

WAYEB Treasurer  
Christian Prager  
November 14, 2007

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